

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAUTAUQUA UTILITY DISTRICT
January 11, 2022**

Present: Commissioners Waasdorp, Faust, Kushmaul, and Metzger
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,
Jami Koresko
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.

The meeting was called to order by Vice Chairman Waasdorp at 9:35 A.M. at the water treatment plant office.

After a review of the December 17, 2021, regular board meeting minutes, Commissioner Faust made a motion to approve as written, seconded by Commissioner Kushmaul and approved.

Commissioner Kushmaul made a motion to confirm the bills for payment, seconded by Commissioner Faust and approved.

The meeting began with reviewing the renewal rates for insurances for the District. Ms. Koresko noted that Mr. Rick Joslyn retired as of December 31, 2021 and that our new representative from Slone Melhuish will be Mark Panebianco. Ms. Koresko stated that Mr. Panebianco sent over the District's new insurance rates and that the policy has an overall less than 3% increase. Last year's premium was \$33,700 vs. this year of \$34,600. After a review of all insurance rates, Commissioner Kushmaul made a motion to keep current insurance and to pay premiums, seconded by Commissioner Metzger and approved.

Superintendent Starks gave the board an update on the Wastewater Treatment Plant. Superintendent Starks stated that the Wastewater Treatment Plant has been running very well. Superintendent Starks stated that the Village of Westfield asked for backup last month to haul sludge from their main to their headworks, which we helped them with. We also hauled some sludge to the Town of Ripley's plant, to help them.

Superintendent Starks gave the board an update on the Water Treatment Plant. Superintendent Starks stated that Dennis Dixon completed his backflow schooling and received his license. Mr. Dixon is now able to test and read certifications. Superintendent Starks stated that a technician came and put in the new cellular system for the water tank chart readings and that currently the water department is pumping 30,000-50,000 gallons a day.

Superintendent Starks stated that the bid opening for the new Water Meter Reading System happened on Monday, January 10th. Superintendent Starks stated that there were three total bids that were received – Two were Badger systems and one was Itron system. Superintendent Starks stated that the Badger Radio system came in at \$281,235, the Bader Cellular system came in at \$316,500, and the Itron Radio system came in at \$160,502. Superintendent Starks stated that he is waiting for a few answers to questions that are outstanding from Rayburn Utility, the company who bid the Itron Radio system. After a review and discussion of the Water Meter Reading System bids, Commission Faust made a motion to approve the Itron Meter System contingent upon review and approval from Superintendent Starks, Mr. Bill Wright and one board member, seconded by Commissioner Kushmaul and approved.

Superintendent Starks gave the board an updated on the Street Lighting Project. Superintendent Starks stated that BECC has replaced all the street lights, except two. Superintendent Starks expects the last two to be finished within a few weeks. Superintendent Starks stated that all disconnects have been installed onto all the lights to meet National Grid requirements. Superintendent Starks stated that an independent contractor thru National Grid is coming to inspect the disconnects.

Superintendent Starks gave the board an update on the new Street Lighting BAN. Superintendent Starks stated that the new BAN came in at a 0.56% interest rate and that we can decide next year if we want to re-BAN or go to Bond.

The next board meeting is scheduled for Monday, February 7, 2022 at 9:30 A.M. at the water plant office.

Meeting Adjourned by Vice Chairman Waasdorp.

Marge Metzger
Secretary