

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAUTAUQUA UTILITY DISTRICT
August 16, 2022**

Present: Commissioners Kullberg, Waasdorp, Faust, Kushmaul, and Metzger
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,
Jami Koresko
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.
Also Present: Russell Boehner

The meeting was called to order at 8:45 A.M. by Chairman Kullberg at the water treatment plant office.

There was a brief discussion of the resignation of Chairman Kullberg as of August 31, 2022. There will be a vote at the September 6, 2022 board meeting regarding the appointment of Russell Boehner to the Chautauqua Utility District board.

After a review of the July 12, 2022 regular board meeting minutes, Commissioner Waasdorp made a motion to approve as written, seconded by Commissioner Metzger and approved.

Commissioner Kushmaul made a motion to confirm the bills for payment, seconded by Commissioner Metzger and approved.

There was a brief review of the 2nd quarter, 2022 financial statements. Ms. Koresko made note of the few items currently over budget, but anticipates these numbers leveling off in the third quarter. Commissioner Waasdorp made a motion to approve as written, seconded by Commissioner Kushmaul and approved. There was also a brief discussion about how the lighting budget is reported. The board would like it to be reported like the Water and Wastewater Treatment Plants are. Updates will be made to the 3rd quarter, 2022 financials to reflect this.

Superintendent Starks gave the board an update on the Wastewater Treatment Plant. Superintendent Starks stated that he will have bids for railings for the walkway around the Wastewater tanks soon. Superintendent Starks also stated that he has several fall projects in place for the Wastewater Treatment Plant. Superintendent Starks stated that the projects will include the odor control system, sewer maintenance for several places on the grounds, continuing to get sump pumps correctly installed by homeowners and to contact restaurants with grease traps. CUD will require restaurants with grease traps to provide proof that their traps are working properly.

Superintendent Starks gave the board an update on the Water Treatment Plant. Superintendent Starks stated a new in-line chlorine analyzer, to test the chlorine residual going out of the plant into the system, is needed and that it will be in the Water departments budget for 2023. Superintendent Starks stated that water meters will begin being installed as soon as equipment is received. Superintendent Starks will also write a letter about how the new metering system will work and the advantages of the new system. This letter will be included in the fall billing mailing. Superintendent Starks also stated that there is seepage coming out of the backside of the clear well tank that will need to be addressed.

There was a brief discussion about salaries and when the board will discuss the salaries of all employees. The board will have an additional discussion of this issues at the September board meeting. No action was taken.

There was a discussion regarding Street Lighting. The CUD Board discussed how to proceed with Chautauqua Institution lights and if the CUD should handle all lights on the grounds. No action was taken. Superintendent Starks stated that he will continue to talk with National Grid about reimbursement and discounts for new street lights.

Superintendent Starks gave the board an update on the Mandolin Ridge Project. Superintendent Starks stated that the developers are moving right along. Superintendent Starks stated that a pressure test was conducted and that it was successful. Superintendent Starks also stated that there have been discussions with the Town of Chautauqua regarding additional water districts going towards Mayville that the CUD would supply water to.

Superintendent Starks informed the board of the Town of North Harmony water line extension. This extension would run from Ashville to Chautauqua. After a discussion, Commissioner Faust made a motion to write a letter to address the interest in backup water supply from BPU, but not interested without additional facts, such as costs and rates seconded by Commissioner Kushmaul and approved.

The next board meeting is scheduled for Tuesday, September 6, 2022 at 9:30 A.M. at the water plant office.

Meeting Adjourned by Chairman Kullberg.

Marge Metzger
Secretary