

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAUTAUQUA UTILITY DISTRICT
January 10, 2023**

Present: Commissioners Faust, Waasdorp, Boehner, Kushmaul, and Metzger
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,
Jami Koresko
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.
Guest: Mark Panebianco from Slone-Melhuish & Co. Insurance

The meeting was called to order at 9:29 A.M. by Chairman Faust at the water treatment plant office.

After a review of the December 13, 2022 regular board meeting minutes, Commissioner Boehner made a motion to approve, seconded by Commissioner Metzger and approved.

Commissioner Waasdorp made a motion to confirm the bills for payment, seconded by Commissioner Kushmaul and approved.

Mark Panebianco from Slone-Melhuish & Co. Insurance began with reviewing the renewal rates for insurances for the District. Mr. Panebianco stated that this year's policy is down about \$2,000 from last year. Last year's premium was \$34,600 vs. this year of \$32,031, which is a little over a 7% decrease. Mr. Panebianco walked thru each line item with the board and the board made a few requests to change deductibles. The board agreed to make a request to change automobile deductibles from \$500 to \$2,500 and property deductibles from \$10,000 to \$5,000. Mr. Panebianco will make the changes requested and submit the new renewal rates for 2023 and the board will discuss at the next board meeting.

Superintendent Starks gave the board an update on the Wastewater Treatment Plant. Superintendent Starks stated that the plant is running pretty well but the SCADA system isn't working quite right. Plant IQ's system isn't sending employees texts when there are alarms. Superintendent Starks also stated that employees at the wastewater treatment plant tore apart the filter to get cleaned up and ready for when it is needed, especially during the summer months.

Superintendent Starks gave the board an update on the Water Treatment Plant. Superintendent Starks stated that a technician was back to look at the water storage tank level reading equipment and make some adjustments. Superintendent Starks also stated that the employees at the water treatment plant changed out the bearings and other parts on the filter scrubbers and now they are working perfectly.

Superintendent Starks gave the board an update on the Water Meter Reading System. Superintendent Starks stated that we received transmitters for the new water meter reading system and are currently waiting on the 3" and 4" registers. Training for badger installation will take place on January 17, 2023.

There was an update on the Street Lighting project given to the board. Superintendent Starks stated that BECC came in and installed our identification sticker on the Neri Lights. Superintendent Starks stated another BECC crew is coming back to fix the disconnect on the Brick Walk. Superintendent Starks also stated that Bill, Jami and himself sat down after last

meeting to discuss how to calculate return of funds from National Grid. Superintendent Starks stated that Jami came up with the average number to use as a multiplier with wattages,

Bill was able to sort spreadsheet by date and he will continue to work on total cost per light for a total return amount.

Commissioner Waasdorp made a motion to go into executive session to discuss ongoing litigation issue, seconded by Commissioner Boehner and approved.

Commissioner Kushmaul made a motion to end the executive session, seconded by Commissioner Metzger and approved.

The next board meeting is scheduled for Tuesday, February 14th at 9:30 A.M. at the water plant office.

Meeting Adjourned by Commissioner Waasdorp, seconded by Commissioner Boehner and approved.

Marge Metzger
Secretary