

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF THE  
CHAUTAUQUA UTILITY DISTRICT  
April 18, 2023**

Present: Commissioners Faust, Waasdorp, Boehner, Kushmaul, and Metzger  
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,  
Jami Koresko  
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.  
Guest: Jason Stronz from Courier Capital, LLC and Chautauqua Institution  
Resident, James Rovegno

The meeting was called to order at 9:30 A.M. by Chairman Faust at the water treatment plant office.

After a review of the March 14, 2023 regular board meeting minutes, Commissioner Boehner made a motion to approve, seconded by Commissioner Kushmaul and approved.

Commissioner Waasdorp made a motion to confirm the bills for payment, seconded by Commissioner Metzger and approved.

Key Bank Depository Certificate was moved to next board meeting.

Jason Stronz from Courier Capital, LLC was introduced to the board. Jason Stronz presented the board with a review of the district's money purchase plan, which the board had several questions and concerns about. Jason Stronz stated to the board that there are several levels of fiduciary responsibilities starting with the board's status as "Named Fiduciary": which status means that the board picks the investment options, the investment advisors and all other service providers to the plan. The board has engaged Courier Capital as non-discretionary investment advisor and it provides the board with advice and guidance regarding the investment options provided under the plan. Board members had questions related to employees having enough funds once retirement comes, which Mr. Stronz was able to supply the board with additional ways employees can save for retirement.

Commissioner Faust informed the Board that the CUD has received Commissioner Kushmaul's letter of resignation and read aloud. Commissioner Waasdorp made a motion that the board accept the resignation of Commissioner Kushmaul with great reluctance effective after the present meeting, seconded by Commissioner Metzger and approved.

Superintendent Starks gave the board an update on the Wastewater Treatment Plant. Superintendent Starks stated that the Wastewater Treatment Plant had its DEC inspection last Friday. The DEC inspects the plant once a year. Superintendent Starks stated that the everything with great with the DEC inspection and got a gold star! Superintendent Starks stated that with the yearly review, several UV bulbs were replaced at the plant. Superintendent Starks also stated that there was a leak in a water line at the plant and that it was repaired and working correctly.

Superintendent Starks gave the board an update on the Water Treatment Plant. Superintendent Starks stated that the water department is still working on the cellular system for the water storage tanks, as the system is still not working correctly and the charts are reading more water in the tanks than what is actually there. Superintendent Starks also stated that he has scheduled the pressure washing of the outside of the water storage tanks for this spring.

Superintendent Starks gave the board an update on the Water Meter Reading System. Superintendent Starks stated that the project is going well and that employees have been able to install several new endpoints. Superintendent Starks stated that property caretakers and plumbers are helping to gain access to residences, which is helping tremendously.

Superintendent Starks stated that there were no incident reports.

Superintendent Starks gave the board an update on the Street Lighting Project. Superintendent Starks stated that Bill Wright was able to get a response from National Grid. Bill Wright stated that he was able to make contact with a few representatives with National Grid and they want the billing mis-calculations resolved. Bill Wright also stated that National Grid has suspended the district's current disconnection notice because of the billing errors. Superintendent Starks stated that National Grid is going to pick a start date for installations for all lights. Superintendent Starks also stated that National Grid sent him a street light rebate form to fill out for additional cost savings, which he is going to complete.

After a brief discussion, Commissioner Boehner made a motion to change the quarterly Chautauqua Institution payment for Street Lighting to reflect a revenue instead of a reimbursement of an expense, seconded by Commissioner Waasdorp and approved.

Commissioner Waasdorp made a motion to swear in James Rovegno, new commissioner, at the beginning of the next board meeting, seconded by Commissioner Boehner and approved.

Commissioner Kushmaul made a motion to go into executive session, seconded by Commissioner Metzger and approved.

Commissioner Waasdorp made a motion to end the executive session, seconded by Commissioner Metzger and approved.

The next board meeting is scheduled for Tuesday, May 9, 2023 at 9:30 A.M. at the water plant office.

Meeting Adjourned by Commissioner Kushmaul, seconded by Commissioner Metzger and approved.

Marge Metzger  
Secretary