

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF THE  
CHAUTAUQUA UTILITY DISTRICT  
April 16, 2024**

Present: Commissioners Waasdorp, Boehner, Metzger and Rovegno  
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,  
Jami Koresko  
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.  
Guest: Jason Stronz from Courier Capital, LLC.

The meeting was called to order at 9:27 A.M. by Vice Chairman Waasdorp at the water treatment plant office.

After a review of the March 12, 2024 regular board meeting minutes, Commissioner Boehner made a motion to approve, seconded by Commissioner Rovegno and approved.

Commissioner Boehner made a motion to confirm the bills for payment, seconded by Commissioner Rovegno and approved.

Jason Stronz from Courier Capital, LLC was introduced to the board. Jason Stronz presented the board with a review of the district's money purchase plan, which the board had several questions and concerns about. Jason Stronz stated to the board that there are several levels of fiduciary responsibilities starting with the board's status as "Named Fiduciary": which status means that the board picks the investment options, the investment advisors and all other service providers to the plan. The board has engaged Courier Capital as non-discretionary investment advisor and it provides the board with advice and guidance regarding the investment options provided under the plan. Board members had questions related to employees having enough funds once retirement comes, which Mr. Stronz was able to supply the board with additional ways employees can save for retirement.

Superintendent Starks gave the board an update on the Wastewater Treatment Plant. Superintendent Starks presented the board with the railing bid results and after a brief discussion, Commissioner Boehner made a motion to approve option 1 from H&K Services, Inc. in the amount of \$88,700, seconded by Commissioner Rovegno and approved. Superintendent Starks then discussed fiber optic internet with the board. Superintendent Starks stated that hopefully by the next board meeting, the Wastewater Treatment Plant will have the new internet system up and running from DFT.

Superintendent Starks gave the board an update on the Water Treatment Plant. Superintendent Starks stated that the Water Treatment Plant employees are working again with contractors who are turning on properties to gain entry into homes to install the new water meter reading system. Superintendent Starks stated that all condos are complete except for a 3" meter at the St. Elmo for the hot water tank. Superintendent Starks expects that to be completed soon. Superintendent Starks supplied the board with three roof replacement quotes for the Water Treatment Plant and the office. After a brief discussion, Commissioner Boehner made a motion to accept the quote from Complete Roofing Systems in the amount of \$23,238.90 with the ability of the Superintendent to increase the quote as needed, but to not exceed \$10,000, seconded by Commissioner Rovegno and approved.

Superintendent Starks gave the board an update on Street Lighting. Superintendent Starks stated that he is going to finalize an amount owed from National Grid and is going to write them a letter regarding it. Superintendent Starks also stated that the district currently has three street lights on the grounds and one street light at the Wastewater Treatment Plant that need repaired and that he is going to call in BECC to complete those repairs.

Superintendent Starks stated that the GIS Mapping has started through Diamond Maps with three logins at \$15 a month, so a total of \$45 a month.

Commissioner Rovegno brought up a concern from a Chautauqua resident regarding PFA's and Superintendent Starks stated that New York State had the district test for PFA's before and they've all come back negative. The district now has to test every 18 months for PFA's.

Commissioner Boehner made a motion to go into executive session to discuss the Superintendent review along with the status of current litigation, seconded by Commissioner Rovegno and approved.

Commissioner Rovegno made a motion to end the executive session and resume regular session, seconded by Commissioner Metzger and approved.

The next board meeting is scheduled for Tuesday, May 14, 2024 at 9:30 A.M. at the water plant office.

Meeting Adjourned by Commissioner Boehner, seconded by Commissioner Rovegno and approved.

Marge Metzger  
Secretary