

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAUTAUQUA UTILITY DISTRICT
June 11, 2024**

Present: Commissioners Faust, Waasdorp, Boehner, Metzger and Rovegno
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,
Jami Koresko
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.

The meeting was called to order at 9:30 A.M. by Chairwoman Faust at the water treatment plant office.

After a review of the May 14, 2024 regular board meeting minutes, Commissioner Boehner made a motion to approve, seconded by Commissioner Rovegno and approved.

Commissioner Waasdorp made a motion to confirm the bills for payment, seconded by Commissioner Metzger and approved.

Ms. Koresko went over the Water and Sewer Billing Collection. Ms. Koresko stated that there are a total of 28 unpaid accounts and she expects most of them to be paid within the next week. Water termination is scheduled for Thursday, June 20, 2024 for the remaining unpaid balances.

Superintendent Starks gave the board an update on the SBR #2 Issue Resolution. Superintendent Starks stated that an additional 150 membranes were received and replaced in SBR #2 and now the SBR works great. Superintendent Starks stated that after replacing all the membranes in both SBR tanks, they now know the best way to drain the tanks without inundating the system. AWT, the company that designed the SBR's, gave advice on operational changes that might help stop sludge build up in the smaller basins in the winter time. Superintendent Starks also stated that he is getting quotes for four safety ladders to be installed in the SBR tanks. This will be a safer and much easier way to get in and out of the tanks.

Superintendent Starks gave the board an update on DFT/CI Hold Harmless Agreement. Superintendent Starks stated that Chautauqua Institution wants a Hold Harmless Agreement in place with the CUD in regards to the fiber they are allowing the CUD WWTP to connect to. The board requested that Bill Wright put together a contract that can be used with the Chautauqua Institution instead of the Hold Harmless Agreement. Superintendent Starks stated that DFT cut the internet line at the Wastewater Treatment Plant, along with eliminating the line at the Asbury lift station. There is a work order in to get the line at the Asbury life station repaired.

Superintendent Starks gave the board an update on the UV Ballasts at the Wastewater Treatment Plant. Superintendent Starks stated that the UV lights that disinfect water leaving the plant are having some problems. They have replaced bad bulbs, but additional work still needs to be done, including replacing some of the light ballasts. Superintendent Starks stated that at least a dozen lights and several ballasts need replaced and that they are in the processing of purchasing those necessary items.

Superintendent Starks gave the board an update on the Water Meter Reading System. Superintendent Starks stated that more homes have been completed and currently have several appointments booked. Superintendent Starks stated once the season begins, cards will be distributed to homes/properties that have not been completed. Superintendent Starks stated that all the meter pit readers have recently been completed.

Superintendent Starks gave the board an update on the Filter #2 Scrubber Arm. Superintendent Starks stated that a scrubber arm that helps remove the dirt particles from the anthracite coal and sand in the filter is not working properly and needs to be replaced. Employees initially tried to repair the scrubber arm, but it still didn't work. A new scrubber arm was purchased for around \$6,500 to replace the existing one in filter #2.

Superintendent Starks gave the board an update on the Massey Ave. Hydrant Replacement. Superintendent Starks stated that the fire hydrant on Massey Ave. was leaking after water main flushing was completed and because of its age was planning on replacing it. Superintendent Starks stated that when the hydrant was dug up, it was found that a significant amount of pipe would need to be removed and replaced, which would require shutting down the main along Massy Ave. so instead a repair kit was ordered. Superintendent Starks stated that they will repair the fire hydrant for the time being until after the season when the main can be shut down.

Superintendent Starks gave the board an update on the Drinking Water Source Protection Program (DWSP2) Implementation. Superintendent Starks stated that he attended a meeting, which included the Town of Chautauqua, Chautauqua County Health Department and New York state to discuss DWSP2 plan, that has he has been working on with the State DOH for the last 3 years. Superintendent Starks stated that they have created a plan to be approved by the State on things like what can and can't be used around the lake in the hopes to deter nutrient and chemical pollution from entering the north basin. This plan will also include ways to educate the public on how to help the health of the lake.

Superintendent Starks gave the board an update on the South Gate Broken Pole and Light. Superintendent Starks stated that he received the police report and it states a National Grid line was hit which broke the pole but thinks it was actually a Windstream line. Superintendent Starks stated that BECC came and repaired the broken pole and light, along with repairing a few others lights that were out around the grounds. Copies of the police report and bill for the repair will be turned into the insurance company.

Superintendent Starks gave the board an update on 1 N. Lake Light. Superintendent Starks stated that he received an estimate of \$500 - \$600 from BECC to lower the light. After a brief discussion, Commissioner Boehner made a motion to propose to the owner of 1 N. Lake Drive that the light can be lowered 1 foot at the owner's expense based on the quote from BECC, with prepayment needed and anything over paid to be returned, along with the statement that the CUD believes the lowering will make the road less safe, seconded by Commissioner Metzger and approved.

Superintendent Starks gave the board an update on the correspondence with National Grid regarding Street Lighting. Superintendent Starks stated that he would like to sit down with National Grid and talk about the outstanding bill and would like Bill Wright to attend. Superintendent Starks stated he's reached out to National Grid about doing the formal in person meeting.

Commissioner Boehner stated to the board that the CPOA has requested someone from the CUD to speak about the services the CUD provides at their General Meeting, which is being held on July 13, 2024. Commissioner Boehner stated that Superintendent Starks has offered to speak at the CPOA General Meeting.

The next board meeting is scheduled for Tuesday, July 9, 2024 at 8:30 A.M. at the water plant office.

Meeting Adjourned at 10:35 A.M. by Commissioner Boehner, seconded by Commissioner Rovegno and approved.

Marge Metzger
Secretary