

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF THE  
CHAUTAUQUA UTILITY DISTRICT  
September 10, 2024**

Present: Commissioners Faust, Waasdorp, Boehner, Metzger and Rovegno  
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,  
Jami Koresko  
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.

The meeting was called to order at 9:33 A.M. by Chairwoman Faust at the water treatment plant office.

After a review of the August 16, 2024 regular board meeting minutes, Commissioner Waasdorp made a motion to approve as corrected, seconded by Commissioner Rovegno and approved.

Commissioner Metzger made a motion to confirm the bills for payment, seconded by Commissioner Boehner and approved.

After a brief discussion, Commissioner Waasdorp made a motion to invest \$707,000 from the district's Key Bank Savings Account, in a 6-month US Treasury at 4.64% thru Key Bank, seconded by Commissioner Rovegno and approved.

Superintendent Starks gave the board an update on the SBR Railings at the Wastewater Treatment Plant. Superintendent Starks stated that Craig from H & K said that the new railings will be delivered either by the end of the week or the beginning of next week and will be installed in two weeks. Superintendent Starks also stated that he is looking into costs for two items to go over conduit that is in the walkways on the SBR Tanks.

Superintendent Starks gave the board an update on NCLSD. Superintendent Starks stated that he saw there was an approval for South and Center in Celoron, NY to receive sewer from Stow to Prendergast Point under a new sewer line expansion project. Superintendent Starks stated he still hasn't received response about the letter he sent.

Superintendent Starks gave the board an update on the Roof Replacement at the Water Treatment Plant. Superintendent Starks stated that the new roof on the Water Treatment Plant has been completed and has been properly tied into the existing roof on the Chautauqua Institution side.

Superintendent Starks gave the board an update on the Bellinger Water Service. Superintendent Starks stated that there is a leak on the water line coming into the building and the line is unable to be shut off. Chautauqua Institution is going to dig up the water line from the main to the curb stop and replace it. Superintendent Starks stated that the CUD employees are going to help the Institution replace the water line.

Superintendent Starks gave the board an update on the Service Line Inventory. Superintendent Starks stated that himself, along with Water Plant employees are taking turns going thru the service line inventory spreadsheet. Superintendent Starks stated that New York State is requiring each water service to be identified and submitted to the state by mid-October.

Superintendent Starks gave the board an update on National Grid regarding Street Lighting reimbursement. Superintendent Starks stated that he has been going back and forth with Paul from National Grid regarding the reimbursement and expects to come to a finalization of the reimbursement in the very near future.

General Counsel, Bill Wright, gave the board an update on the DFT Hold Harmless Agreement. Mr. Wright stated he received a response from Chautauqua Institution apologizing for taking so long to respond to the request, but stated that a late response was expected due to the summer season. Mr. Wright stated that Chautauqua Institution was going to identify all internet fibers and send them to us and that Mr. Wright and IT Department at Chautauqua Institution was going to work on a 10-year lease at no charge to the district.

The next board meeting is scheduled for Tuesday, October 15, 2024 at 9:30 A.M. at the water plant office.

Meeting Adjourned at 10:18 A.M. by Commissioner Waasdorp, seconded by Commissioner Boehner and approved.

Marge Metzger  
Secretary