

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAUTAUQUA UTILITY DISTRICT
April 15, 2025**

Present: Commissioners Faust, Boehner, Metzger, Waasdorp and Rovegno
Also Present: Superintendent Michael Starks, Personnel/Financial Administrator,
Jami Koresko
Also Present: General Counsel Bill Wright from Wright Calimeri, PLLC.
Guest: Jason Stronz from Courier Capital, LLC.

The meeting was called to order at 9:30 A.M. by Chairman Faust at the water treatment plant office.

After a review of the March 18, 2025 regular board meeting minutes, Commissioner Boehner made a motion to approve, seconded by Commissioner Rovegno and approved.

Commissioner Metzger made a motion to confirm the bills for payment, seconded by Commissioner Waasdorp and approved.

Jason Stronz from Courier Capital, LLC was introduced to the board. Jason Stronz presented the board with a review of the district's money purchase plan, which the board had several questions and concerns about. The board has engaged Courier Capital as non-discretionary investment advisor and it provides the board with advice and guidance regarding the investment options provided under the plan. There was a concern about one participant holding the majority of the funds in the plan and what would happen if that person were to retire and remove those funds from the money purchase plan. Board members have requested Mr. Stronz to do some research about the possibility of offering additional investment options to plan members, along with options to consider if the majority of funds were to be removed from the plan.

Superintendent Starks gave the board an update on the UV Disinfection at the Wastewater Treatment Plant. Superintendent Starks stated that employees took apart two different UV lighting banks, totaling 40 bulbs, and replaced all ballasts, bulbs and harnesses that were bad. Superintendent Starks stated the UV Disinfection is back up to 98% working condition.

Superintendent Starks gave the board an update on Prospect-Maple Sewer Main for the Wastewater Treatment Plant. Superintendent Starks stated that where the lateral came into the main, the main was cracked, so the crack needed to be repaired. Superintendent Starks stated that South and Center are going to come camera that area and check for additional cracks and spots needing repair. Superintendent Starks also stated that Duke's will be coming out for the annual inspection for root control.

Superintendent Starks gave the board an update on NCLSD. Superintendent Starks stated that he spoke with Matt Ohlbeck from NCLSD about having a scheduled sit down and discussing what both sides (CUD and NCLSD) are in need of and hopefully become on the same page. Superintendent Starks stated he will report back to the board once this happens.

Superintendent Starks gave the board an update on the Booster Station Water Main. Superintendent Starks stated he received design drawings last week stating flow numbers will be what they currently are at prior to new main being installed, but he wasn't okay with all the T's and curves in the new main. Superintendent Starks stated he is waiting for a revised more detailed drawing.

Superintendent Starks gave the board an update on Main Panel at the Water Treatment Plant. Superintendent Starks stated that adjustments were not able to be made to the panel, despite the fact of several contractors coming in to see if it could be repaired. Superintendent Starks stated that the panel is still working, but that some items have to be done manually. Superintendent Starks stated the panel is aging out.

Superintendent Starks gave the board an update on the Root Ave., Forest Lane, and Wythe Ave. Water Mains. Superintendent Starks stated that yesterday employees started to put in the new water main to loop all three water mains together. Superintendent Starks stated an outside contractor was hired for the digging on this project. Superintendent Starks stated that these three locations are the last three dead ends on the ground and are now going to all be tied together.

Superintendent Starks gave the board an update on Street Lighting. Superintendent Starks stated that he came and located at the complex at the top of Ramble Ave. and that the CUD has two lights currently that supply light to the road. Superintendent Starks stated that in his opinion that the two lights are sufficient for the road way and that the complex should look into installing an exterior light on their building to help with their walkway.

The next board meeting is scheduled for Tuesday, May 13, 2025 at 9:30 A.M. at the water plant office.

Meeting Adjourned by Commissioner Boehner, seconded by Commissioner Metzger and approved.

Marge Metzger
Secretary